

AGENDA  
GEORGETOWN-QUITMAN COUNTY, GEORGIA  
REGULAR MEETING

**JULY 9, 2024**

**CALL TO ORDER**  
**AGENDA AMENDMENTS**

**6:30 p.m.**  
**Family Connections FY contract 2025**  
**Local Economic Development Authority Board member**  
(Time allocated 10 minutes total)

**PUBLIC COMMENTS**  
**PREVIOUS MONTH BILLS**  
**APPROVAL OF BILLS**  
**MINUTES**

Check Registers  
JULY 2024  
Regular meeting minutes June 11, 2024  
Public hearing minutes June 13, 2024  
Called meeting minutes June 27, 2024

**REPORTS**

MANAGER'S REPORT / EMS  
ELECTED OFFICIALS:  
TAX COMMISSIONER, PROBATE, SUPERIOR COURT CLERK  
SHERIFF  
FAMILY CONNECTIONS, LIBRARY, FIRE, EMA  
DIRECTOR, 4-H Coordinator

**OLD BUSINESS**

**\*ACTION ITEM\***  
**\*ACTION ITEM\***

Ordinance O3-2024 GMA Retirement amendment-2nd reading  
Ordinance O4-2024 amendment to Chapter 33 Nuisance ordinance-2<sup>nd</sup> reading

**NEW BUSINESS**

**\*ACTION ITEM\***  
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Health Board member appointment  
C4-2024 GMA Retirement plan adoption agreement  
C5-2024 Planning & Zoning Contract FY 2024-2025  
Library board appointments-Mattie Glover, Norma Hayes(both agreed to continue to serve)  
R12-2024 Disaster Mitigation Plan resolution  
**Family Connections FY contract 2025**  
**Local Economic Development Authority Board member**

**EXECUTIVE SESSION**

**If needed**

- Personnel
- Real Estate
- Litigation

**APPEARANCES**

**MEETING ADJOURN**

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**GEORGETOWN-QUITMAN COUNTY COMMISSION**  
**REGULAR MEETING MINUTES**  
**JUNE 11, 2024**  
**6:30 p.m.**

**CALLED TO ORDER**

The meeting was called to order by Chairman Lewis at 6:37 p.m. with a prayer and the pledge. Members present were Commissioners: Lewis, Blackmon, Hayes, Kinsey and Bussey. County Manager Jason Weeks, and County Clerk Carolyn Wilson. (Financial officer Teri Odom was not present).

**AGENDA AMENDMENTS-** Chairman Lewis asked for a motion to amend the agenda to add C4-2024 GMA retirement plan adoption agreement. **Motion made by Blackmon to approve the amended agenda adding C4-2024 GMA retirement plan adoption agreement. Second by Kinsey.** Voting Yes-Bussey, Kinsey, Hayes, and Blackmon.

**PUBLIC COMMENTS-** Chairman Lewis asked for any comments from the public at this time. There were no comments at this time.

**PREVIOUS MONTH CHECK REGISTER**

**Motion made by Blackmon to approve the previous month's check register. Second by Kinsey.** Voting Yes- Bussey, Kinsey, Hayes, and Blackmon.

**APPROVAL OF BILLS**

**Motion made by Kinsey to approve the bills. Second by Bussey.** Voting Yes- Bussey, Kinsey, Hayes, and Blackmon.

**MINUTES**

**May 14, 2024 Regular meeting minutes-****Motion made by Hayes to approve the Regular meeting minutes. Second by Kinsey.** Voting Yes-Bussey, Kinsey, Hayes, and Blackmon.

**June 5, 2024 Called meeting minutes-****Motion made by Bussey to approve the Called meeting minutes. Second by Hayes.** Voting Yes-Bussey, Kinsey, Hayes, and Blackmon.

**MANAGER'S REPORT-** Chairman Lewis asked County Manager Weeks for his report. Weeks stated that the EMS report for May was total calls 31, 19 transports, 7 refusals, and 5 cancellations with an average response time of 10 minutes. We provided mutual aid 4 times and we received mutual aid 1 time.

**PRE-CONSTRUCTION MEETING BONAPARTES RETREAT RESURFACING-** Weeks informed everyone that the pre-construction meeting was held for the Bonapartes Retreat Road resurfacing on June 10, 2024 with Woffard Construction company. The project is supposed to start the 2<sup>nd</sup> week in July with weather permitting.

**2024 LMIG PROJECT-**Weeks stated this project was supposed to start on June 1, 2024 but due to weather delays on previous jobs they have had to push the start date back to June 25, 2024. There are no penalties unless they do not complete the project on time.

**RIVER BLUFF PARK BRIDGE REPAIR-** Weeks stated that the repairs have been completed. Chad Griffin with Still Water Engineering has been over and inspected the repairs and approved them. He sent the pictures to the other engineer that was involved in

this repair project and he is reviewing them before we send them to the Corp. of Engineers. Weeks has already reached out to Ms. Carrie Litteken with the Corp. of Engineers to make sure their engineers are ready to come do their inspection as soon as we send the repair report to them to get the park back open as soon as possible. Weeks reminded everyone about the public hearing for the budget is on June 13, 2024 at 1:00 p.m. and the adoption of the budget is on June 27, 2024 at 9:00 a.m. Copies of the budget are posted at the Courthouse, library, and the Commission office.

**Tax Commissioner Report-**Chairman Lewis stated that they received a report on outstanding of delinquent Real Property Taxes from Tax Commissioner Mindy Ward. Chairman Lewis stated that the report looked very good. Mrs. Ward was present at the meeting and stated that new tax system software company is coming this week to start training on the new system.

**Probate Report-** Chairman Lewis read a note from Probate Judge Self on the early voting for the run-off. There have been 80 voters so far, 18 absentee ballots with 7 of those returned.

**SUPERIOR CLERK OF COURT-**

**SHERIFF REPORT-**

**FAMILY CONNECTIONS-** Family Connections coordinator Ms. Sara Lee Crumbs was present at the meeting and gave a brief update. Ms. Crumbs stated that the Senior farmers market is on June 19, 2024 at the Community center with the pick- up time starting at 9:00 a.m. She is having a 2<sup>nd</sup> produce give away on June 20, 2024 in the Family Connections office parking lot starting at 11:30 a.m. this is 1<sup>st</sup> come 1<sup>st</sup> served. Ms. Crumbs is hoping this is something that she will be able to continue once a month.

**4-H COORDINATOR REPORT-** 4-H coordinator Mrs. Cassie Young was present and stated that the past month has been really busy and she anticipates it to stay that way. Mrs. Young stated that they had their summer kick-off party at the Splash pad on May 23<sup>rd</sup> then on June 6<sup>th</sup> they went fishing and swimming in Shellman. They will be headed to camp at Jekyll Island the week of June 17<sup>th</sup> and all of the kids are very excited. Mrs. Young is also trying to get the garden started at the school to start their “read it and eat it” program. Chairman Lewis thanked Mrs. Young for all her hard work and all the activities that are planned for the kids.

**Library-** Chairman Lewis asked Ms. Adriane from the library if she had any updates at this time. Ms. Adriane stated that the Summer reading sign-up was on May 31, 2024 at the library and they had 15 kids sign-up that day. On the following Wednesday they had a program at the School and 16 kids signed up. Librarian Mrs. Betty Fair was also present at the meeting and reminded everyone that Bingo is tomorrow Wednesday June 12, 2024 at 1:00 p.m. Chairman Lewis thanked both ladies for all their work at the library.

**Fire Dept. Report-**

**EMA REPORT-**

**CHAIRMAN REPORT-**

**OLD BUSINESS**

**NEW BUSINESS-**

**HEALTH BOARD APPOINTMENT-** Chairman Lewis asked to table this at this time.

**ORDINANCE O3-2024 GMA RETIREMENT AMENDMENT 1<sup>ST</sup> READING-** County Manager Weeks went over Ordinance O3-2024 GMA retirement amendment. Weeks explained that we received a letter from GMA in regards to the retirement Ordinance for the former city employees about some changes that the IRS has made so therefore we have to update the Ordinance to be in compliance. Chairman Lewis stated that this was the 1<sup>st</sup> reading.

**LIBRARY BOARD APPOINTMENTS FOR CARVEL LEWIS AND WYLENE ELEBY-**

Chairman Lewis stated that the Library board appointments for Carvel Lewis and Wylene Eleby are due. Both have agreed to continue to serve. **Motion made by Bussey to reappointment Carvel Lewis and Wylene Eleby to the Library board. Second by Kinsey.** Voting Yes- Bussey, Kinsey, Hayes, and Blackmon.

**C4-2024 GMA RETIREMENT PLAN ADOPTION AGREEMENT-** Chairman Lewis stated this will be approved once we have the 2nd reading of Ordinance O3-2024 GMA Retirement.

**ORDINANCE O4-2024 AMENDMENT TO CHAPTER 33 NUISANCE ORDINANCE 1<sup>ST</sup> READING-**

Chairman Lewis read aloud Ordinance O4-2024 amendments to Chapter 33 Nuisance ordinance. County Manager Weeks explained the reason for having the changes to the nuisance ordinance was to help the Probate Judge when hearing cases dealing with the nuisance ordinance. Chairman Lewis stated this is the 1<sup>st</sup> reading.

**EXECUTIVE SESSION-**

**APPEARANCES -**

**MEETING ADJOURN**

Motion to adjourn at 7:36 p.m.

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Carvel Lewis, Chairman

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Danny Blackmon, Vice Chairman

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Willie H. Bussey, Jr., Commissioner

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David Kinsey, Commissioner

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Jim Hayes, Commissioner

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Attest: Jason Weeks, County Manager

**GEORGETOWN-QUITMAN COUNTY COMMISSION  
PUBLIC HEARING MEETING MINUTES  
JUNE 13, 2024  
1:00 p.m.**

**CALLED TO ORDER**

The public hearing was called to order by Chairman Lewis at 1:15 p.m. followed with a prayer. Members present were Commissioners: Lewis, Blackmon, Hayes, Kinsey, and Bussey. Financial Officer Teri Odom, County Manager Weeks, and County Clerk Carolyn Wilson.

**PUBLIC HEARING-**

Chairman Lewis opened the public hearing for the FY 2024-2025 budget to hear from the public. Chairman Lewis explained to everyone a few details about the budget and where different funds come from to fund different programs. He stated that some departments are funded by the State and not the County. Chairman Lewis asked for a motion to close the public hearing. **Motion made by Kinsey to close the public hearing. Second by Blackmon.** Voting Yes-Bussey, Kinsey, Hayes, and Blackmon.

**EXECUTIVE SESSION-**  
**APPEARANCES –**  
**MEETING ADJOURN**

Motion to adjourn at 1:43 p.m.

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Carvel Lewis, Chairman

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Danny Blackmon, Vice Chairman

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Willie H. Bussey, Jr., Commissioner

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David Kinsey, Commissioner

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Jim Hayes, Commissioner

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Attest: Jason Weeks, County Manager

**GEORGETOWN-QUITMAN COUNTY COMMISSION  
CALLED MEETING MINUTES  
JUNE 27, 2024  
9:00 a.m.**

**CALLLED TO ORDER**

The meeting was called to order by Chairman Lewis at 9:30 a.m. followed with a prayer. Members present were Commissioners: Lewis, Blackmon, Hayes, and Kinsey. County Manager Weeks, County Clerk Wilson, and Financial Officer Teri Odom.

**AGENDA AMENDMENTS-** Chairman Lewis asked for a motion to approve agenda as presented. **Motion made by Blackmon to approve the agenda as presented. Second by Hayes.** Voting Yes-Kinsey, Hayes, and Blackmon.

**ADOPT FY 2024-2025 BUDGET-** Chairman Lewis opened the meeting for the adoption of the FY 2024-2025 Budget.

**RESOLUTION R8-2024 E-911 BUDGET-** **Motion made by Hayes to approve Resolution R8-2024 E-911 budget. Second by Kinsey.** Voting Yes-Kinsey, Hayes, and Blackmon.

**RESOLUTION R9-2024 LAW LIBRARY BUDGET-** **Motion made by Hayes to approve R9-2024 Law Library budget. Second by Kinsey.** Voting Yes-Kinsey, Hayes, and Blackmon.

**RESOLUTION R10-2024 GENERAL FUND BUDGET-** **Motion made by Hayes to approve R10-2024 General Fund budget. Second by Kinsey.** Voting Yes-Kinsey, Hayes, and Blackmon.

**RESOLUTION R11-2024 EMERGENCY SERVICE ASSESSMENT FUND-** **Motion made by Hayes to approve R11-2024 Emergency service assessment fund. Second by Kinsey.** Voting Yes-Kinsey, Hayes, and Blackmon.

**COUNTY MANAGER TRUCK ALLOWANCE-** After a brief discussion about the County manager truck allowance, Chairman Lewis called for a motion to increase the County Manager truck allowance from \$500.00 monthly to \$700.00 monthly. **Motion made by Blackmon to increase the County manager monthly truck allowance to \$700.00. Second by Kinsey.** Voting Yes-Kinsey, Hayes, and Blackmon.

**EXECUTIVE SESSION-**

**APPEARANCES –**

**MEETING ADJOURN**

Motion to adjourn at 10:00 a.m.

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Carvel Lewis, Chairman

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Danny Blackmon, Vice Chairman

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Willie H. Bussey, Jr., Commissioner

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David Kinsey, Commissioner

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Jim Hayes, Commissioner

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Attest: Jason Weeks, County Manager

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